



Enforce Child Support
 Enforce Visitation
 Member Central/Northern Arizona
www.DiscountDivorcePro.com



An Arizona Legal Document Preparation Service
Discount Divorce & Bankruptcy
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SECTION I – YOUR INFORMATION

HOW DID YOU HEAR ABOUT US? Web Site Yellow Pages
 Billboard Bus Shelter(s) Referred by Someone Other _____

YOUR FULL NAME: _____

FIRST MIDDLE LAST

Note: The address you write here will be public record and your spouse will see it.

Are you the Petitioner or Respondent in the original case? Petitioner Respondent

Address: _____ City _____ State _____ Zip _____

Home Phone No. (____) _____ Work Phone No. (____) _____

Social Security No.: _____ - _____ - _____ Age: _____ Date of Birth: (mm/dd/yy) _____

E-Mail: _____ Cell Phone/ pager _____

I am: **Employed** or **Unemployed**
 Employer _____

Work Address: _____ City _____ State _____

Case Number _____ Court case is filed with _____

SECTION II – OTHER PARTY'S INFORMATION

YOUR SPOUSE'S FULL NAME: _____

FIRST MIDDLE LAST

Address: _____ City _____ State _____ Zip _____

Home Phone No. (____) _____ Work Phone No. (____) _____

Social Security No.: _____ - _____ - _____ Age: _____ Date of Birth: (mm/dd/yy) _____

E-Mail: _____ Cell Phone/ pager _____

My spouse is: **Employed** or **Unemployed**
 Employer _____

Work Address: _____ City _____ State _____

Spouse's PERSONAL Information

Height _____ ft _____ in Weight _____ lbs Hair _____ Eyes _____

Male or **Female** Maiden Name _____

Automobile _____

Year Make Model Color

Ethnicity White Hispanic Black American Indian/Alaskan Native
 Asian/Pac. Islander Other

What is your case number ? _____

Who is the judge in your case? _____

Enforcement of Child Support

What date was the child support ordered ? _____

How much is your current child support order ? \$ _____

Other requests to the Court? _____

Enforcement of Visitation.

How has the other Party denied your visitation rights:

******IMPORTANT READ******

Please bring a copy of your most recent order regarding child custody, visitation, and support. If you do not have a copy you can obtain one for Maricopa County Superior Court cases at 601 W. Jackson St., Phoenix, AZ or we can obtain one for you in most cases for \$25.

DO NOT complete this page. For Office use only.

Worksheet for Past Due Child Support

Date 1 st child support payment was due	Date last child support payment was due	Number of months	<i>Multiply</i>	Amount of monthly child support payments ordered by the Court	<i>Equals</i>	Total of child support owed since beginning of order
			X	\$	=	\$

Amount of child support paid through the Clearing House	<i>Plus</i>	Amount of Support NOT paid through the Clearing House	<i>Minus</i>	Total owed since beginning of order	Total Owed
\$	+	\$	-	\$	(\$)

Discount Divorce Professionals, LLC.

AGREEMENT & RECEIPT

This agreement, entered into this _____, constitutes the full and complete agreement of Discount Divorce Professionals and its client: _____

Discount Divorce Professionals is not a law firm. Discount Divorce Professionals is a document preparation service I (the client) understands that Discount Divorce Professionals, LLC. not a law firm and is a document preparation company and its representatives can not give legal advice. This is to include division of assets and debts, custody, visitation, and child support, spousal maintenance (alimony), retirement accounts, jurisdiction concerning the parties or children of the parties, and any other issue concerning my case. I understand that Discount Divorce Professionals, LLC. cannot guarantee that any case can be completed within a certain amount of time due to unforeseen factors such as Court's case load or internal or external factors.

I understand that Discount Divorce Professionals, LLC. is document preparation service only. (Court running, filing, and processing is at the sole discretion of Discount Divorce Professionals, LLC. and this "Agreement & Receipt" does NOT constitute a contract for these services.

I acknowledge that Discount Divorce Professionals, LLC. supplied me with a "Consumer Protection Letter" I agree to all terms contained in the "Consumer Protection Letter" as well. I further acknowledge that Discount Divorce Professionals, LLC. has given me a copy of "How the Program Works" and I fully understand it completely. I understand that this is the complete agreement (Agreement & Receipt and the terms of the Consumer Protection Letter) and that no employee or agent of Discount Divorce Professionals, LLC. may alter this agreement unless done so in writing.

I agree that Discount Divorce Professionals, LLC. is preparing only the following documents for the price agreed herein.

Proof Reading Documents

I understand that I am responsible for proof-reading documents for typographical and other errors before signing finished documents. I agree that I will hold Discount Divorce Professionals, LLC., its stockholders, representatives, or any other person connect harmless and not liable for any errors or omissions regardless of who fault it maybe. I understand that Discount Divorce Professionals, LLC. makes no warranties either expressed or implied. Furthermore, I understand that once documents are printed any changes before filing with the Court are subject to an amendment fee of \$25 minimum if you want information changed.

Privacy Policy

I understand that when an e-mail address, telephone, or fax number have been given to Discount Divorce Professionals, LLC., it is assumed that I have already taken the appropriate steps to protect my own confidentiality and privacy as necessary. All information provided to Discount Divorce Professionals, LLC. will be treated as confidential. I also understand, no "Attorney-Client Privilege" exists because Discount Divorce Professionals, LLC. is not a law firm and I they are subject to subpoena and can be ordered to testify.

Guarantee of Service

I understand that there is no guarantee that any of the information, applications, or forms provided by Discount Divorce Professionals, LLC. will be accepted by any courts or government agencies. There is no guarantee that I will receive favorable results for which have been applied for. I understand documents and information provided by Discount Divorce Professionals, LLC. do not give me any advantage over documents and information provided by any other legal, paralegal or business information service company, any other attorney, any other financial advisor, etc.

Supplementation Information

I understand that Discount Divorce Professionals, LLC. cannot be held responsible for the veracity and/or reliability of information provided by me or by any third parties (such as agents, attorneys or government entities).

Web Site Content

I understand that comments and other information presented in the Discount Divorce Professionals, LLC. web site are generalizations and may not apply to every situation. Matter included there may not be current and is subject to change without notice. Since Discount Divorce Professionals, LLC. is not an attorney, no attorney client relationship is established by the viewing, use, or communication in any manner through its web site.

Refund Policy

I understand that because work starts immediately, Discount Divorce Professionals, LLC. does not accept cancellations **THERE ARE ABSOLUTELY NO REFUNDS UNDER ANY CIRCUMSTANCES, OR ANY PART OF A REFUND TO INCLUDE FILING FEES AND PROCESS SERVICE FEES.** All fees are earned when paid. If I choose to stop my divorce or other action/documents I will not be entitled to any refund of any part of my fees, under any circumstances. This includes court costs, process service and all other fees.

Payment Policy

I understand that when I submit my credit card information over the Internet, phone, or in Discount Divorce Professionals, LLC. office, this is assumed to be a credit card authorization for the service requested, the same as if I had personally signed a credit card receipt. An additional credit card authorization (requiring a signature to be returned by fax or mail) may or may not be required, at Discount Divorce Professionals, LLC.'s discretion.

I understand that if I do not pay in full at my initial appointment then Discount Divorce Professionals, LLC. will charge my credit/debit card on the agreed upon dates and that I cannot change those dates for any reason. Furthermore, if any payment becomes past due then there will be a \$25 late fee accrued every 30 days until paid in full. I understand that if I am late on any payment all fees shall be due immediately. Late fees shall not exceed \$100. If there is no schedule of agreed upon dates then any remaining balance is due within 30 days of this "Agreement & Receipt".

I also understand that all payments can be made via the Internet at DiscountDivorceAZ.com as well.



Type of case(Check One)

- Child Support Enforcement Visitation Enforcement

Document Prep. Total \$149

Court's Filing Fee (State Tax to file documents)

Do you want to apply for a waiver or deferral of Court fees ? Yes No

If yes, what is your gross monthly income? \$ _____ How many people do you support? _____

(Maricopa County)The Court charges a filing fee of \$61..... \$

Note to Respondent's: If you have never filed anything in the original case the court may require a one time appearance fee of \$231

LEGAL NOTIFICATION TO THE OTHER PARTY. - Select one. (not needed if you are contesting terms of a divorce)

- The other party is willing to come in and sign that they have a copy of the documents filed with the court.
(No additional charge if your spouse voluntarily signs)
- I will take the documents to the other party for their signature.
(No additional charge if your spouse voluntarily signs)
- The other party will sign and mail us back proof they received the documents filed with the Court.
(1st class mail in-state or out-of-state \$10.00 to mail one set of documents.)
- The other party will not sign anything and must be served by private process server local Metro-Phoenix
(\$75 unlimited attempts)
- The other party will not sign anything and must be served by private process server out side local Metro-Phoenix
(\$125 unlimited attempts)

Legal Notification Fee \$

Completed Documents Instructions(Check One)

- Contact you by phone to come into office and review and sign your documents (no additional charge)
- Send documents to you by e-mail (.pdf formate) for you to review and sign your documents (no additional charge)
- Send documents to you by mail (1st class United States Postal Service) review and sign your documents (\$5)
- Send documents to you by mail (overnight FEDEX®) review and sign your documents (\$30)


Delivery Fee \$

Total	\$
Total Paid	\$
Balance	\$
Finance Fee (10%)	\$
Total Due	\$

If paying by credit card and **NOT** present in the office.

Card Number: _____ - _____ - _____ - _____

Expires _____ / _____



← Last 3 digits on back of card

3 Digit Card Verification Number

Signature X _____ Date _____